



**RIVERSIDE**  

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**CEMETERY**

**RULES  
AND  
REGULATIONS**

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# RIVERSIDE CEMETERY

## RULES AND REGULATIONS

*Over four generations of  
Jewish families have selected  
Riverside Cemetery to provide a  
traditional final resting place for their  
loved ones. Our staff is dedicated  
to continuing that tradition, with  
dignified burial services  
and exceptional customer service.*

These Rules and Regulations have been adopted by Lakewood Cemetery Association (d/b/a Riverside Cemetery) for the protection of Riverside Cemetery and its grave owners, effective as of Nov. 1, 2020, and supersede all previous Rules and Regulations. All grave owners and visitors are subject to these Rules and Regulations and any amendments to them which may be adopted from time to time.

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## Right to Operate

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Lakewood Cemetery Association conducts business under the name Riverside Cemetery. "Riverside Cemetery" and "Cemetery" are used throughout these Rules and Regulations interchangeably with Lakewood Cemetery Association.

Originally formed under the New Jersey Rural Cemetery Act of 1875, Riverside Cemetery now operates as a non-profit corporation under New Jersey Statutes and is exclusively for the burial of persons of the Jewish faith at the time of their death.

## Definitions

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### **Abandoned Grave**

Occupied grave on which no landscape care has been provided for five (5) or more consecutive years.

### **Accessory**

Any structure or object installed on a plot, other than a monument.

### **Affidavit of Heirs**

Legal document used to record the heirs-at-law of a deceased grave owner who died either without a Will (intestate) or with a Will that does not specifically dispose of the deceased owner's Title to a named beneficiary. Any family member knowledgeable of the facts may prepare an Affidavit of Heirs.

### **Association, Riverside Cemetery, the Cemetery**

Lakewood Cemetery Association, a non-profit corporation of the State of New Jersey, doing business as Riverside Cemetery.

### **Base (monument)**

Bottom rectangular section of monument on which the die is placed.

### **Basic Care**

Minimal landscape care, performed in perpetuity, on an individual grave to prevent it from becoming overgrown.

### **Block**

Defined area in the Cemetery bounded by roads and indicated by a letter of the alphabet.

### **Burial**

Interment of human remains.

### **Burial Permit**

Written authorization by an owner to make a burial. The authorization must be written on a form provided by Riverside Cemetery, a funeral chapel and/or Burial Society.

### **Burial Right**

Legal right to use a grave space for burial.

*NOTE: Granting of burial right does not convey ownership.*

### **Burial Society (organization)**

Legally established group that owns grave spaces.

### **Casket (coffin)**

Sturdy container specifically designed to contain and transport human remains.

### **Cemetery**

Riverside Cemetery, owned and operated by Lakewood Cemetery Association.

**Common Area Maintenance Fee**

Charge imposed on graves that is used for the overall upkeep and improvement of the common areas and infrastructure of the Cemetery.

**Crypt**

Chamber of sufficient size to hold a casket.

**Dangerously Tilted Monument**

Any monument which is sufficiently tilted to be in danger of falling.

**Deed**

Document which conveys ownership of a grave or group of graves.

**Deed ID number**

Reference number assigned to a Deed.

**Die (monument)**

Upright monument on which the inscription is made on a headstone, double monument or family monument.

**Disinterment**

Removal of a casket and its contents.

**Dormant Grave**

Occupied grave on which no landscape care has been provided for three (3) or more years.

**Double Monument**

One monument placed across the head of two adjacent graves.

**Endowed Care**

See Perpetual Care.

**Endowed Perpetual Care Trust Fund**

Irrevocable trust fund established by the Cemetery, which generates income used to provide landscaping services to occupied graves, monuments, and/or accessories enrolled in Perpetual Care programs.

**Enrollment Fee**

Fee imposed on a grave to prepare it for enrollment in a landscape care program.

**Family Monument**

Monument placed on a family plot, inscribed only with the family name(s).

**Family Plot**

Four (4) or more adjacent graves under the same ownership, arranged in at least two (2) rows of at least two graves each, located in an area designated for family plots.

**Footpiece**

Monument placed at the foot of a grave in addition to the headstone or double monument.

**Footstone**

Monument placed at the foot of an individual grave.

**Foundation**

Cement footing for the support of a monument or accessory.

**Grave, Grave Space**

A unit of land in the Cemetery designated for an individual burial.

**Grave ID number**

Reference number identifying an individual grave.

**Growing Season (Landscaping Season)**

Mid-April to Mid-October

**Headstone**

Monument placed at the head of an individual grave.

**Hold Harmless Agreement**

A written agreement satisfactory to the Cemetery by which the Cemetery will not be held legally responsible for its actions, approvals or any permission it grants.

**Infrastructure**

Facilities and structures of the Cemetery including, but not limited to, roads, buildings, fences, and equipment.

**Landscape Services****(Grave Care, Landscape Care)**

Services provided by the Cemetery, such as planting, trimming and weeding on individual graves or plots, trimming of grass around the monument, raking and adding soil to the grave.

**Landscape Plan**

Perpetual Care, Seasonal Care or Basic Care.

**Ledger**

Monument placed horizontally over an individual grave.

**Level Monument**

Monument which is vertical from the front and side. A monument is considered level when it is plus or minus 1/2 degree of vertical.

**Leveling a monument**

Inserting stone spacers or adding concrete to the existing foundation (recapping) to set the monument level.

**Maintenance and Preservation Trust Fund**

Irrevocable trust fund, mandated by New Jersey Statute in December 1971, which generates income used for the overall upkeep and improvement of the common areas and infrastructure of the Cemetery.

**Monument Dealer**

Supplier of monuments or granite accessories.

**Monument Design**

Referring to the material, size, shape, symbols, artistic designs, and inscriptions on monuments or accessories placed on gravesites and plots.

**Monument Finish**

Surface texture of the die, base, or footstone:

Polished: glossy mirrored surface.

Steeled: smooth surface.

Rock Pitched: textured rough surface.



**Mausoleum**

Granite structure for the entombment of human remains.

**Perpetual Care (Endowed Care)**

Services in perpetuity for a gravesite, monument, or accessory, performed during the growing season by the Cemetery and provided for by the income generated by the Endowed Perpetual Care Trust Fund.

**Plat/Re-plat**

To survey, arrange, or rearrange the layout of grave spaces on a plot.

**Plot**

Section of land containing two (2) or more adjacent grave spaces under the same ownership.

**Pre-Need**

Purchase of services for a gravesite in advance of burial.

**Seasonal Care**

Landscaping service performed on individual graves during the growing season, provided by the Cemetery and paid for annually by the plothead or other interested party.

**Section**

East-West grid numbers on the Cemetery map used to identify specific areas.

**Self Care**

Landscaping services performed on individual graves by family members, other interested parties or their hired contractors. These services are subject to Cemetery supervision and must be in compliance with the Cemetery's Rules and Regulations and standards of appearance.

**Single Monument**

Monument placed at the head of an individual grave.

**Trust Indenture or Trust Agreement**

Legal document reserving a specific grave for burial of a named individual.

*NOTE: Does not convey ownership of a grave.*

**Unveiling**

Dedication of a monument.

**Vault**

Concrete container for a casket.

**Vendor or Contractor**

Any firm, corporation, or individual, other than an employee of the Cemetery, engaged to provide any services or supplies on Cemetery grounds.

**Visitor**

Person who enters the Cemetery for the purpose of attending a funeral, memorial service, unveiling, to pay respects to the deceased, or to conduct business with the Cemetery.

## Discretionary Rights

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The Cemetery reserves the right to control all activities within the Cemetery grounds including, but not limited to, burials, surveying (platting of gravesites), landscaping, plantings, and improvements. The Cemetery further reserves the right to set standards for any and all of these activities.

The Cemetery reserves the right to enlarge, reduce, re-plat, and change the boundaries or the grading of the Cemetery. The Cemetery also has the right to modify, re-grade, change the location of, or eliminate roads, drives, and walks.

The Cemetery reserves a perpetual easement over all the graves to permit travel of personnel, machinery, and equipment to and from other gravesites.

The Cemetery reserves the right to regulate the activities of all visitors including, but not limited to, refusing admission to anyone who is not a grave owner, or a properly interested party, or any person whom the management deems to be objectionable.

The Cemetery has the right to set and modify prices as it deems appropriate.

No persons, other than employees of the Cemetery, are allowed to perform any work within the Cemetery without proper authorization from the Cemetery management.

The Cemetery retains the right to refuse placement or move any monument, accessory or any other structure, without prior authorization, as required in the course of Cemetery operations.

The Cemetery reserves the right to refuse placement of or remove any monument which the Cemetery, in its sole discretion, considers offensive, or which has improper designs.

The Cemetery reserves the right to lay flat or make stable any monument that it determines is dangerously tilted.

The Cemetery reserves the right to trim or remove any vegetation if it becomes dangerous, diseased, unsightly, when it does not conform to the Cemetery standards, or for any other reason its removal is considered necessary.

The Cemetery reserves the right to remove plants, trees, or any other landscaping placed by anyone other than Cemetery personnel.

## General Regulations

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Riverside Cemetery requires all visitors and employees to obey all Rules and Regulations adopted by the Cemetery.

The Cemetery requires that all persons within the grounds act so as to preserve the sanctity of the Cemetery.

- No climbing or leaning on monuments. (It is dangerous.)
- No burials, unveilings, or other services are permitted on Saturdays or on certain Jewish religious holidays.

Decorative objects or floral arrangements left at gravesites may be removed if the Cemetery or a visitor finds it offensive.

- No burning of candles or any other materials anywhere on Cemetery property.
- Cemetery speed limit is 15 miles per hour unless otherwise posted.
- No unauthorized bicycles or motorcycles.
- Children must be supervised by adult visitors at all times.
- No unleashed dogs or other domestic animals. Visitors are responsible for cleaning up after their pets.
- No littering.
- No radio playing or loud talking within range of a funeral or unveiling.
- No picking of flowers, wild or cultivated.
- No injuring, breaking, or uprooting of any tree, shrub, or plant.
- No damaging or defacing of any monument, structure, or fence.
- No feeding of any animals.
- No fishing, hunting, or disturbing of the wildlife.
- No unauthorized possession of firearms.
- No tipping of Cemetery employees. **Employees are not permitted to perform any work unless assigned by Cemetery management.**

Visitors are permitted to enter or leave the Cemetery only by the public entrances and only during posted visiting hours. Persons entering the Cemetery at any other time, without prior authorization by the Cemetery, will be considered trespassers.

All outside vendors and contractors must present a current Certificate of Insurance for General Liability, Worker's Compensation and auto insurance, in addition to a signed Hold Harmless Agreement, prior to performing work on the premises.

## Maintenance of the Common Areas and Infrastructure

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The maintenance of the common areas and infrastructure of the Cemetery includes mowing in common areas, care and maintenance of roads, buildings and equipment, record keeping, security, and other such activities. The funds that support these activities are provided by annual Common Area Maintenance fees and by the income generated by the Maintenance and Preservation Trust Fund.

### **Annual Common Area Maintenance Fees**

For graves purchased prior to December 1, 1971, certain graves were assessed an Annual Common Area Maintenance fee, billed each calendar year. The fees are used for the maintenance of the common areas and infrastructure of the Cemetery.

### **Maintenance and Preservation Trust Fund**

New Jersey law requires the Cemetery to maintain a Maintenance and Preservation Trust Fund. The income generated by this Fund is used for the maintenance of the common areas and infrastructure of the Cemetery and does not provide funds for such things as burials, landscaping services for individual graves, foundations, monument services, or hedge and shrub trimming.

New Jersey law requires the Cemetery to collect fees for deposit into the Maintenance and Preservation Trust Fund upon the sale, transfer or assignment of graves, at burial, and when a monument foundation is installed.

### **Common Area Maintenance Fee**

Each new burial is required to pay a fee that contributes toward the current year Common Area Maintenance. The fees are used for the maintenance of the common areas and infrastructure of the Cemetery.

# Grave and Plot Regulations

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## Grave Ownership

Deeds for cemetery plots or graves must be recorded in the Title Records of the Cemetery. Transfer of title is accomplished by Deed on a form approved by the Cemetery. Any Deed or attempted transfer of title that is not recorded on the Title Records of the Cemetery will not be recognized.

New Jersey law provides that unless a Will specifically disposes of a deceased owner's interest in a cemetery plot or grave, title passes to all the heirs-at-law of the deceased owner. An Affidavit of Heirs does not transfer ownership, but only identifies the heirs for the purpose of determining the new owners. A member of the family who has personal knowledge of the facts must execute an Affidavit of Heirs. The Affidavit of Heirs must then be filed with the Cemetery. The Cemetery is entitled to accept an Affidavit of Heirs at face value, and is not liable for incorrect information contained in the Affidavit.

The Cemetery will not act on behalf of any one or more owners with regard to any communication or dispute between owners.

A fee is charged for the preparation of legal documents including, but not limited to, Deeds, Affidavits of Heirs, and Trust Indentures or Trust Agreements.

## Burial Authorization

To authorize a burial, either a Trust Indenture, Trust Agreement or a burial permit is required. A burial permit may be signed by any one current owner or a responsible party as governed by New Jersey Law. If a current owner is not available to sign the permit, the Cemetery may require an indemnity payment. This cash deposit, subject to forfeiture, will be returned when satisfactory documentation authorizing the burial is provided. If a burial is to be performed on Burial Society grounds, a burial permit signed by an officer of the Burial Society is required.

Once a burial permit has been executed, the Cemetery is not liable to other interested parties for acting on the permit signed by any other owner.

A Trust Indenture or Trust Agreement signed by all current owners of a plot is required to reserve a specific grave for the burial of a specific person. To be valid, a Trust Indenture or Trust Agreement must be accepted by and prepared on a form satisfactory to the Cemetery, as well as recorded on the Title Record of the Cemetery. A Trust Indenture or Trust Agreement may be changed only by the execution of a revocation document prepared by the Cemetery and signed by all current owners.

## Burial Regulations

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Only persons of the Jewish faith at the time of death may be buried in the Cemetery. The burden of proof that the deceased is of the Jewish faith shall rest on the grave owner or family member. **Any person who at the time of death was an active practitioner of another religion will not be permitted burial.**

All burials or disinterments must be made according to the laws and regulations of appropriate government agencies and in compliance with Riverside Cemetery's Rules and Regulations.

Riverside Cemetery may refuse to make a burial without proper written authorization. **The Cemetery is not responsible for any error in a burial permit or in the identity of the person to be buried.**

Riverside Cemetery is not responsible for any mistake due to incorrect information, either written or verbal, regarding the location of a grave or the size of the grave opening.

Riverside Cemetery reserves the right, in its sole discretion, to refuse to recognize any person's objection to a burial, if a burial permit has been signed.

All Cemetery charges and fees for grave purchase, grave opening and closing, or other outstanding obligations to the Cemetery must be paid before a burial or disinterment is performed.

Upon entering the Cemetery, all funerals and related activities are subject to the direction of an authorized representative of the Cemetery. All funerals must be accompanied by a Funeral Director licensed in New Jersey, New York or Pennsylvania, and must register at the office upon arrival.

Once a casket containing a body is within the confines of the Cemetery, no Funeral Director, or his assistant, employee, or agent, is permitted to open the casket or to touch the body without the consent of the legal representatives of the deceased, or an order from a court of competent jurisdiction.

Riverside Cemetery staff will control all activities related to burials including, but not limited to, excavation, placement of soil at the grave, placement and lowering of the casket, and refilling the grave.

Only equipment owned and provided by the Cemetery, such as tents, artificial grass, and lowering devices, may be used for burials and disinterments.

**In opening a grave, the Cemetery may temporarily move monuments, disturb plantings, or place soil on adjoining graves without prior consent of any interested party. If this is necessary, the Cemetery will replace monuments, remove soil, and remedy damage to plantings.**

The Cemetery retains the right to limit the size of a casket to fit the burial space available. All caskets must be constructed of material of sufficient strength to support a body and must be specifically designed by the manufacturer for the burial of human remains. Cardboard, pressed paper, or similar materials are not acceptable. Riverside Cemetery assumes no liability for damage to any body, casket, or outer burial receptacle in making a burial or disinterment.

Only one body or container of cremated remains may be buried in a single grave or vault.

Riverside Cemetery is not responsible for any delay, and may reschedule a burial, if the Rules and Regulations have not been followed, a protest has been made against the burial, weather conditions are unsuitable, acts of organized labor occur, or for any other reason the Cemetery deems necessary. The Cemetery retains the right, in its sole discretion, to have the deceased returned to the funeral home if the burial cannot be completed by the end of a working day.

Riverside Cemetery reserves the right to charge and collect a Common Area Maintenance fee from every burial. The funds collected shall provide for the maintenance of abandoned gravesites. The fee amount is subject to change at the discretion of Riverside Cemetery and will be reflected on its price list of fees and charges in accordance with applicable New Jersey law.

## Scheduling Burials

- If a burial is to take place on the same day, it must be scheduled by 9:30 a.m.
- Burials to be scheduled before 11:00 a.m. must be arranged for by the previous business day.

## Burial Hours

### Monday - Friday:

9:00 AM - 2:30 PM

Weekday overtime - if procession proceeds to gravesite after 2:30 PM or service extends past 4:00 PM

### Sunday:

9:00 AM - 2:00 PM

Sunday overtime- if procession proceeds to gravesite after 2:00 PM or service extends past 3:30 PM

Riverside Cemetery reserves the right to impose and collect such charges and additional charges for services as it may in its sole discretion consider appropriate for any Indigent Burial (to be defined as any burial which is not paid for by any government public assistance program), such additional charges to be reflected in an agreement to be signed by the person or family member responsible for the burial. With regard to any Public Assistance Burial (defined as a burial paid for by or pursuant to any government assistance program, including without limitation, SSI or public "welfare" programs), Riverside Cemetery reserves the right to require and collect such supplemental charges as are permitted by law. Riverside Cemetery may adopt and amend such policies and procedures as it may, in its sole discretion, deem necessary and appropriate from time-to-time to effectuate the foregoing Rules.



## Monuments and Foundations

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New Jersey law prohibits cemeteries from selling monuments or making inscriptions on monuments.

In order for a monument to be placed on a gravesite, a burial is required except in cases when the monument is placed in memory of a deceased.

The type of monument permitted on a grave depends on its specific location within the Cemetery.

Any agreement regarding any aspect of manufacturing and setting of a monument is between the customer and the monument dealer. The Cemetery's responsibility is limited to the installation of the monument foundation.

*NOTE: Monument dealers are not agents of the Cemetery.*

A concrete foundation installed by the Cemetery is required prior to the setting of any monument or accessory. Prior to the installation of a foundation, certain cemetery charges must be paid in full.

The top surface of a foundation is poured in place approximately one (1) inch below grade and will not be made to custom heights.

The owner, giving his or her name and address, must sign an application or a permit for the installation of a foundation.

Concrete foundations will be installed no sooner than nine (9) months from the date of burial and a minimum of four (4) weeks from approval of the application. Foundation installation can be delayed due to unfavorable weather conditions or Cemetery work schedule.

New Jersey law mandates that monuments be kept reasonably level and plumb for ten (10) years after initial installation by the Cemetery. If after 10 years the monument settles or becomes tilted, it can be remedied at the owner's expense. When a monument becomes dangerously tilted, as determined by the Cemetery in its sole discretion, it may be remedied by the owner or laid flat on the grave by the Cemetery.

No monument, accessory, or foundation may be removed without the prior written authorization of the owners of the particular grave.

The grave space occupied by a bench or other accessory cannot be used for burial.

The Cemetery is not responsible for any damage to monuments or accessories including, but not limited to, damage resulting from maintenance, landscaping, or burial activities.

### General Monument Specifications

- Natural granite only; composites are not permitted.
- All bottoms of bases, dies and footstones must be finished level, so that the monument will stand plumb.
- Single, double or family monuments must be placed on a base (infant headstones excluded).

### Ledgers

Standard size is two feet (2') wide by six feet (6') long. In certain cases, the size may be restricted due to surrounding monuments and/or other restricting factors.

### Tolerances

Die thickness: Plus one-quarter (+1/4) inch or minus one-quarter (-1/4) inch of the specified dimensions.

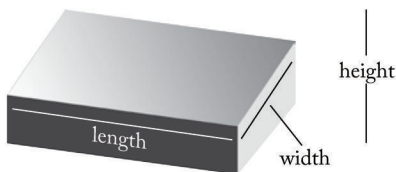
All other dimensions: Plus one (+1) inch or minus one-half (-1/2) inch of the specified dimensions.

*Note: Measurements below are noted in industry standard, read as:*

- 1 - 6 = 1 foot 6 inches
- 2 - 0 = 2 feet 0 (zero) inches
- 0 - 4 = 0 (zero) feet 4 inches

All measurements are listed as standard maximum dimensions. Smaller dimensions require Cemetery approval.

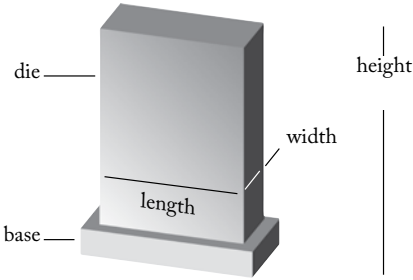
### Footstone



- Must be rectangular.
  - Requires horizontal or slanted face.
- Note: Footstones for infant graves may be scaled appropriately.*

Length	Width	Height	Projection
2-0 max	1-0 max	0-4 to 1-6	n/a

### Single

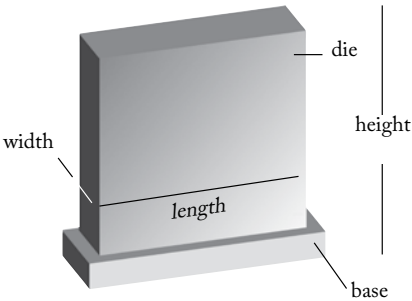


• Not permitted on plots with Family Monument.

*Note: Single headstone for infant graves may be scaled appropriately.*

	Length	Width	Height	Projection
Base	2-0 max	1-0 max	1-0	0-1 all 4 sides
Die	1-8 to 1-10	0-8 max	3-0 max	n/a

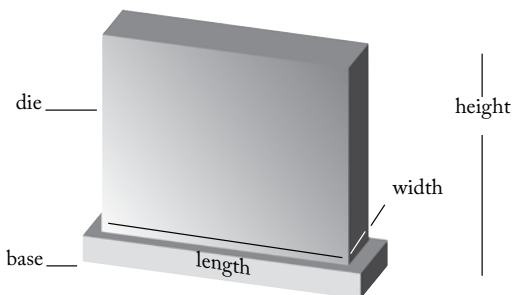
### Double



• Not permitted on plots with a Family Monument.

	Length	Width	Height	Projection
Base	4-0 max	1-0	1-0	0-1 all 4 sides
Die	3-6	0-8	3-0 max	n/a

## Family



### 2 Graves Wide

	Length	Width	Height	Projection
Base	4-0 max	1-0	1-0	0-1 all 4 sides
Die	3-8 max	0-8	3-0 max	n/a

### 3 Graves Wide

	Length	Width	Height	Projection
Base	5-0 max	1-0	1-0	0-1 all 4 sides
Die	4-8	0-8	3-6 max	n/a

### 4 Graves Wide

	Length	Width	Height	Projection
Base	6-0 max	1-0	1-0	0-1 all 4 sides
Die	5-8	0-8	3-6 max	n/a

### 5 Graves Wide

	Length	Width	Height	Projection
Base	7-0 max	1-0	1-0	0-1 all 4 sides
Die	6-8	0-8	3-6 max	n/a

### 6 Graves Wide

	Length	Width	Height	Projection
Base	8-0 max	1-0	1-0	0-1 all 4 sides
Die	7-8	0-8	3-6 max	n/a

- Minimum plot size for a Family Monument is two (2) rows, two (2) graves wide.
- Only one Family Monument is permitted on a plot.
- Only surnames may be inscribed on Family Monuments.
- Only footstones and ledgers are permitted in Family Plots with Family Monuments.
- Unless otherwise specified, Family Monuments are centered at the head of the plot.

## Monument Design

**The Cemetery has the right to regulate the type of symbol, decoration, inscription, size, shape, quality and material of all monuments, accessories, foundations, and any other structures placed in the Cemetery. Approval of any decorative art is subject to the sole discretion of the Cemetery.**

In certain cases, the Cemetery will require a signed Hold Harmless Agreement in order to permit a symbol or an inscription.

In cases in which the monument is not rectangular in shape, the Cemetery may require a signed Hold Harmless Agreement or deny the style of the monument.

The corners of a monument must be 90 degree angles.

Bases must be a natural rough finish (*rock pitched*) on the four sides. The top of the base must be polished or a smooth unpolished surface (*steeled*). The finish on a footstone must be polished or smooth top surface and a natural rough finish (*rock pitched*) on all four sides. The upright monument (*the die*) front and back surfaces must be *polished* or *steeled* only. The sides maybe polished, steeled, or a natural rough finish (*rock pitched*). The finish on a ledger must be polished or smooth top surface and a natural rough finish (*rock pitched*) on all four sides.

Any monument that does not fall within the standard guidelines for design requires the approval of management and a signed release. Duplication of the design of a non-standard monument may be considered in order to match an existing adjacent monument.

### **Monument Approval and Installation Process**

The monument dealer must submit a completed Monument Installation / Inscription Application supplied by the Cemetery. An authorized Riverside Cemetery employee must approve the application. An application for any monument design that the Cemetery deems inappropriate will be rejected.

#### **The application must specify:**

- Type, quality, and finish of the stone.
- Name of the producer furnishing the stone.
- Accurate measurements of all dimensions.
- Inscription and size of the text.
- Accurate drawing of any symbols and decorative art.

All monuments must be inspected and approved by the Cemetery prior to setting. A monument may be rejected if it does not match the approved application with respect to surface designs or measurements precisely or it is damaged or discolored. All costs for removal and correction are the responsibility of the monument dealer.

When a monument is to be placed on Burial Society grounds, the dealer may be required to provide a monument permit signed by an officer of the Burial Society. The monument dealer must return the permit to the Cemetery before the application will be approved.

**Scheduling of foundation installation with less than 4 weeks' notice requires payment of a rush charge in advance.**

The Cemetery has the right to remove any monument that has been installed without an approved application.

**Private Mausoleums and Crypts**

- Doors, window grilles, and other fixtures must be made of bronze cast from an alloy containing not less than 85% copper, nor more than 5% lead. All bronze products must be purchased from an approved dealer.
- Suppliers must provide a certified content analysis. No other metals are approved for such use unless they are substantially non-corrosive.
- When a burial is made in a mausoleum, the casket must be enclosed in a metal-lined outer box, and hermetically sealed. The crypt face is then sealed in place.
- Mausoleums may only be placed in areas designated by the Cemetery.
- Perpetual Care is required for the building and grounds of a mausoleum.

**Monument Setting and Inscription Hours**

Monday - Thursday:

8:30 AM - 11:30 AM

1:00 PM - 3:30 PM

Friday and Sunday monument setting or inscription services require Cemetery approval and are subject to additional charges. Monument setting during inclement weather may be restricted.

## Landscaping Services

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Landscape services are performed on graves only after the monument is installed, the inscription is completed, and full payment has been received.

The planting seasons are from mid-April through mid-June and during September, weather permitting. Graves are serviced on a scheduled rotation approximately every seven (7) weeks, April through October.

New grave coverings are limited to Boxwood Shrubs.

The Cemetery makes no warranty, express or implied, for the condition of plantings on a grave or plot unless it is currently enrolled in a landscape program which includes replacement or replenishment of plantings.

Plantings may be trimmed by a family member or an outside contractor, and must meet Cemetery standards for size and shape, or they may be removed.

## Landscaping Program for Graves

### Seasonal Care (*renewed annually*)

#### Includes:

- Trimming and weeding of ivy or shrub beds, trimming of grass around the monument, raking and adding soil to the grave as needed.

*Note: Initial grave plantings, replacements, or replenishment of plantings are not included with Seasonal Care and may be arranged for separately.*

### Perpetual Care

#### Includes:

- Initial plantings of Boxwood Shrubs and replacement if needed.
- Trimming of Boxwood Shurbs during the growing season.
- Leveling of the monument at a maximum of once per year as necessary. Cleaning of the monument, to the best of the Cemetery's abilities, at a maximum of once per year.

## Basic Care

### Includes:

- General trimming of the gravesite to prevent it from becoming overgrown.
- Adding soil to the grave.
- Performed twice during the growing season.

## Landscaping Services for Plots

Taxus shrubs or hedges may be planted on each side of a family monument on unoccupied grave spaces only. If a grave space is to be used for a burial the shrubs or hedges will be removed and not replaced.

Trimming of shrubs and hedges by the cemetery can be paid for annually, or perpetually through the Perpetual Care program.

Shrubs and hedges may be trimmed by a family member or outside contractor(s), and must meet Cemetery standards for size and shape or they may be removed.

## Other Available Services - *fees apply*

- Repair and replacement of private walkways.
- Painting of gates and pipes.
- Cleaning and leveling services for monuments and accessories.

## Abandoned Gravesites

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Occupied graves that have not received landscape care for five (5) or more consecutive years will be classified as abandoned. In order to maintain a dignified appearance, the Cemetery retains the right to remove all growth from an abandoned grave or plot at any time.

The Cemetery requires that the following conditions be met prior to providing landscaping services on a grave.

- 1) A foundation has been installed
- 2) A monument is in place
- 3) Payment has been made equal to the full price of a burial at the time the burial took place, or in the case of a discounted burial, an additional 'landscape initiation fee' will be assessed.



## Modification and Amendments

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The Cemetery reserves the right to make exceptions, suspensions, or modifications to any of these Rules and Regulations without notice when, in its sole discretion and judgment, it appears advisable. The temporary exception, suspension, or modification of these Rules and Regulations shall in no way be construed as affecting their general application.

The Cemetery has the right from time to time, with or without notice to owners, and at its sole discretion, to adopt new Rules and Regulations or to amend, alter, or repeal them at any time. A copy of the current Rules and Regulations and any amendments is posted in the Cemetery office.

## General Liability Disclaimer

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The Cemetery is not responsible for injury, damage or loss to any person or personal property within the Cemetery, as a result of vandalism, theft, Acts of God, or other circumstances beyond its control, or as a consequence of such actions.

The Cemetery can not be held responsible, now or in the future, for the unsatisfactory condition of graves, monuments, plantings, or private walkways when damage is caused by disease, infestation, weather conditions, thieves, vandals, or any other causes beyond its control.

The Cemetery's ability to provide any services to plot owners, family members, and visitors is subject to normal business hours of operation, the existence of normal operating circumstances, and the availability of all equipment and material. As such, the Cemetery shall be relieved of its obligation to provide services and reserves the right to forgo, suspend, or modify services in the event of severe weather conditions, natural disasters, fire, floods, Acts of God, conditions of war or civil unrest, work stoppages, labor disputes, strikes, boycotts, or other circumstances beyond the Cemetery's control.

Certain grave spaces may be unusable or inaccessible due to the natural growth of trees, the placement of family monuments and other accessories, or use of adjacent grave spaces.

Cemetery maps depict the relative position of one grave to another and may not represent precise survey measurements.

## Hours of Operation

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### Grounds

Sunday - Friday:

8:00 AM - 5:00 PM

(6:00 PM Daylight Saving Time)

### Office

Monday - Friday:

8:00 AM - 4:00 PM

Sunday:

8:00 AM - 1:00 PM

THE CEMETERY GROUNDS ARE OPEN:  
SATURDAYS 10:00 AM - 5:00 PM

THE CEMETERY GROUNDS ARE OPEN:

1st Day of Rosh Hashanah

Yom Kippur

1st Day of Sukkot

Shemini Atzeret

1st Day of Passover

7th Day of Passover

1st Day of Shavuot

THE CEMETERY GROUNDS ARE OPEN:

New Year's Day

Presidents' Day

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Christmas Day

THE OFFICE IS CLOSED ON BOTH  
JEWISH AND LEGAL HOLIDAYS

Riverside Cemetery is a nonprofit, tax-exempt corporation which is qualified as a 501(c)(13) organization under the Internal Revenue Code. Its operations are governed by the New Jersey Cemetery Act, which can be found under Title 45:27-1 of the New Jersey Statutes.



**RIVERSIDE**  
**CEMETERY**

12 Market Street  
Saddle Brook, NJ 07663  
(201) 843-7600

**[www.RiversideCemetery.org](http://www.RiversideCemetery.org)**